

Lutheran Church of the Cross

Spring Clean-Up 2020

Upper Hall

Upper Hall

1. Clean tables, rolling storage carts and storage area
2. Clean chairs and rolling storage carts
3. Dust window sills, wash inside windows and light globes
4. Dust Piano and oil.
5. Clean back stairs, railing and old Alter area.

Servery

1. Wash the walls

Stairwell

1. Wash the windows

Offices and Hallways

1. Wash windows, vacuum, dust and wipe off all furniture

Sanctuary

1. Wipe off the wooden chairs, vacuum the cushions and identify any chairs for repair.
2. Make any repairs to chairs as identified
3. Wash the windows, ledges and dry mop the floor

Lower Hall

Kitchen area:

1. Clean the kitchen stove and fridge inside, out, and behind.
2. Remove the contents of the cupboards, wipe out the shelves, sanitize the contents and return dishes cups and cutlery to the cupboards.
3. Wash the Cupboard doors and drawer faces
4. Wash the kitchen floor and hallway area

Lower Hall Bathrooms (2)

1. Clean Sinks, toilets, and wash inside the cupboards
2. wash the bathroom walls
3. Restock the paper products.

Lower Hall

1. Wash the windows and window sills
2. Wash the baseboards and cupboards at Ladies washroom
3. Straighten the back storage corner

Outside Work

1. Landscaping – weeding planters and edging
2. Examination of roof tops to ensure drains are open and clean.

Report anything that is damaged, worn out, broken or a safety concern to the office.